

You can look up the relevant application by entering the **application number** or by selecting from the **list of options** in the online form. Finally click to view the selected application.

Please note that some of the files may take a while to download depending on the speed of your internet connection.

From the online application you can send your comments by clicking on the link **comment on application** – this will open an electronic comments form which should be completed and submitted.

Web browsers other than Internet Explorer 5.5 and above may not work correctly for this option. If this is the case please send your comments to planningreps@portsmouthcc.gov.uk

Relevant Issues

There is often some confusion about what the council can take into account when it considers comments on planning proposals. The council cannot reject a proposal simply because a lot of people are against it.

The council can only consider comments which are relevant to land use planning issues such as:-

- Compliance with local plan policies and government guidance.
- The design of the development and its impact on the appearance of the surrounding area.
- The effect a development might have on the amenity of neighbours including:-
 - bulk;
 - overbearing impact;
 - loss of light;
 - loss of privacy;
 - noise or fumes.
- Traffic and road safety.

Non Planning Issues

The following issues sometimes come up, however they are not planning issues and the council cannot normally take them into account:-

- the effect the development might have on property values;
- the personal circumstances, the motives or the character of the applicant(s);
- 'moral' issues relating to the proposal;
- private legal matters such as restrictive covenants or questions of ownership;
- loss of view.

Deputations

Not all applications are decided by the Planning Committee, most are dealt with under the Head of Planning Services delegated powers.

The City Council allows members of the public to speak directly to the committee and this is known as a deputation. Any application that receives a deputation request will be taken to Committee even if, under normal circumstances it would have had a delegated decision.

If you wish to request a deputation you must contact us by telephone or in writing (letter, fax or e-mail) by the date shown in the first paragraph of the notification letter.

The direct telephone line for deputations is (023) 9283 4339 and an answerphone is available outside office hours. You should also telephone this number if you require more information about the deputation procedure.



Planning Services
Civic Offices
Guildhall Square
Portsmouth PO1 2AU

Phone: 023 9283 4826 Fax: 023 9283 4660
Email: planningreps@portsmouthcc.gov.uk

www.portsmouth.gov.uk

You can get this Portsmouth City Council information in large print, Braille, audio or in another language by calling 9283 4826.



Corporate member of
Plain English Campaign
Committed to clearer communication.

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Viewing and Commenting on Planning Applications

www.portsmouth.gov.uk

The notification letter has been sent to properties immediately adjacent to an application site that could be affected by the proposal.

You may wish to discuss the proposal with other people you consider are affected. Please feel free to let them know how to make their views known.

A site notice (or notices) describing the application and explaining how people can comment will be displayed close to the application site.

You can look at a copy of the application and plans and comment online via the internet (see section overleaf). Alternatively applications and plans are available to view at the ground floor reception of the Civic Offices, between 8.30am and 5pm Monday to Thursday and from 8.30am to 4pm on Friday.

How To Comment

The city council welcomes the views of the public which should be sent to the postal or e-mail address or the fax number shown at the top of the letter and at the end of this leaflet. You may also send your comments through the link on the website.

A decision will be made on the application after the date shown in the notification letter.

Your comments can only be taken into account if they are made in writing. Anonymous representations cannot be taken into consideration.

Your written comments will be taken into consideration in determining the application and you will be notified of the final decision. However, due to the volume of comments we receive on planning applications the city council is unable to enter into individual correspondence on specific applications.

Your ward councillors may be able to help you with your comments, unless they are members of the Planning Committee (or standing deputies) in which case they must remain impartial in the consideration of an application.

The Local Government (Access to Information) Act 1985 allows all comments to be seen by the public, including the applicant(s). Letters of comment will be displayed on the website during the determination of the application.

Viewing & Commenting Online

This application will be available to view online after 3 working days from the date of the notification letter. Please go to:- www.portsmouth.gov.uk then follow the links -

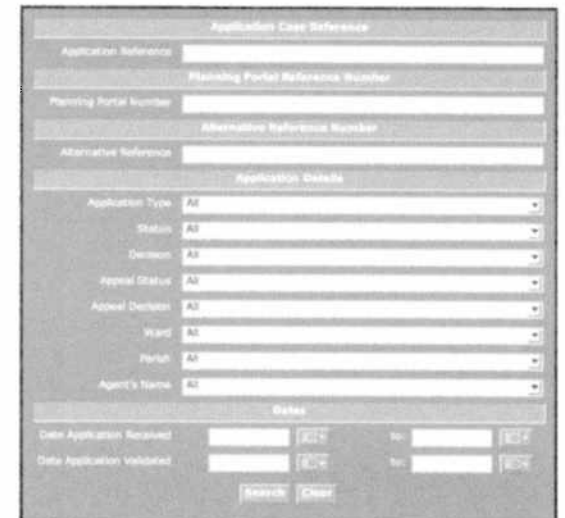
- Do It Online
- Click onto **view** or **comment on planning applications**
- Go to right hand column, under the heading **External links**, click onto PublicAccess view or comment on planning applications
- Public Access is best viewed using Internet Explorer v5.5 and upwards. Certain parts of the site may not function correctly in other browsers.

Welcome to PublicAccess

in left hand box click on

- Planning
- Application Search

Which should take you to this page



The screenshot shows a search interface for planning applications. It includes several input fields for search criteria:

- Application Case Reference
- Application Reference
- Planning Portal Reference Number
- Planning Portal Number
- Alternative Reference Number
- Alternative Reference
- Application Details section with dropdown menus for:
 - Application Type
 - Status
 - Decision
 - Appeal Status
 - Appeal Decision
 - Ward
 - Parish
 - Agent's Name
- Dates section with input fields for:
 - Date Application Received
 - Date Application Validated
- Buttons for Search and Clear